



ITO Accreditation and Application

Version 5



Accreditation of International Technical Officials

Application Procedures

- 1 Applications for first-time accreditation and re-accreditation as International Technical Officials will be administered by World Bowls. The frequency of, and locations for, assessments will be decided by the Board of World Bowls.
- 2 Applicants must meet the following qualifying criteria:
 - have actively officiated for a minimum period of three years. That is, have officiated annually in at least five events at any level for a combined total of at least thirty hours per year.
 - have officiated as an umpire in at least two International / National / National Division (State / County / Province / Region) events in the two years immediately prior to the date of application.
 - have officiated as a marker during the quarter-final, semi-final or final stages of at least two International / National / National Division (State / County / Province / Region) events in the two years immediately prior to the date of application.
- 3 Applicants will complete an Application Form and provide details of their previous umpiring and marking experience at International, National and National Division (State / County / Province / Region) levels on an Officiating Experience Form. They should also prepare for submission (if requested by their National Umpiring Body or National Authority) documentary evidence that they have, for a minimum period of three years, officiated annually in at least five events at any level for a combined total of at least thirty hours per year.
- 4 Applicants will sign the Application Form and representatives of both the National Umpiring Body and the National Authority will complete an Endorsement of Application Form to confirm that they consider the applicant to be suitable to be assessed as an International Technical Official.
- 5 National Umpiring Bodies and / or National Authorities will check that applicants meet the qualifying criteria set out in paragraph two above.
- 6 Applicants seeking re-accreditation because their existing ITO certificate has either expired or is about to expire may do so subject to the following:
 - they should attend the first re-accreditation session scheduled to be held in their area following the expiry date of their certificate.
 - if unavailable to attend the first scheduled session, they should attend a session within 12 months of their certificate expiry date.
 - those who are unable to attend the first scheduled session will not be considered for selection to officiate at WB events until such time as they have been re-assessed.
 - as an alternative to attending the first scheduled session following the expiry date of their certificate they can attend a re-accreditation session up to 6 months before the expiry date of their certificate

- 7 Applicants who have been unsuccessful in either their first-time or re-accreditation assessments will be eligible to re-sit the assessment subject to the following:
- new applicants will be eligible to re-sit the first-time assessment once a period of 12 months from their initial assessment date has elapsed.
 - re-accreditation applicants will be eligible to re-sit the re-accreditation assessment once a period of 6 months from their initial re-assessment date has elapsed.
 - applicants will be permitted to re-sit an assessment on only one occasion.
 - applicants will re-sit the whole assessment (not just the parts in which they were unsuccessful).
 - applicants who have been unsuccessful in a re-sit can submit a fresh application to become an ITO (as a new candidate) once a period of 3 years from their re-sit assessment date has elapsed.

Accreditation Procedures

- 1 Applicants seeking accreditation as International Technical Officials for the first time and applicants seeking to re-sit the first-time assessment because of being unsuccessful previously will be invited to attend a four-part assessment which will comprise:
 - Part 1: answering fifteen 'closed book' written questions on the Laws of the Sport.
 - Part 2: in the role of a marker, giving their opinion on the distance between the jack and a bowl in four head settings and giving their opinion on which bowls are shot in a further four head settings. Then, acting as the marker during a Singles game comprising four ends.
 - Part 3: carrying out five measures whilst operating on their own.
 - Part 4: carrying out four measures whilst being assisted by another umpire.
- 2 Applicants seeking re-accreditation as International Technical Officials because their existing ITO certificate has either expired or is about to expire and applicants seeking to re-sit the re-accreditation assessment because of being unsuccessful previously will be invited to attend a three-part assessment which will comprise:
 - Part 1: answering five 'closed book' written questions on the Laws of the Sport.
 - Part 2: in the role of a marker, giving their opinion on the distance between the jack and a bowl in four head settings and giving their opinion on which bowls are shot in a further four head settings. Then, answering 10 oral questions on carrying out the role of a marker.
 - Part 3: carrying out three measures whilst operating on their own and two measures whilst being assisted by another umpire.
- 3 World Bowls will appoint an assessment supervisor, who may or may not be a member of either the Laws Committee or a National Umpiring Body, to oversee the assessment process on its behalf. The assessment supervisor will appoint additional assessors if required.

- 4 The assessment supervisor will have officiated at previous Commonwealth Games / World Bowls / International events.
- 5 World Bowls will set the base (minimum) mark which an applicant must attain for each Part of the assessment.
- 6 World Bowls will maintain a register of International Technical Officials.

Application Forms for Accreditation as an International Technical Official

Applicants must meet the following qualifying criteria

- have actively officiated for a minimum period of three years. That is, have officiated annually in at least five events at any level for a combined total of at least thirty hours per year.
- have officiated as an umpire in at least two International / National / National Division (State / County / Province / Region) events in the two years immediately prior to the date of application.
- have officiated as a marker during the quarter-final, semi-final or final stages of at least two International / National / National Division (State / County / Province / Region) events in the two years immediately prior to the date of application.

Applicants should

- complete the Application Form and the Officiating Experience Form provided overleaf.
- send the forms to their National Umpiring Body and then to their National Authority along with an Endorsement of Application Form.

The National Umpiring Body and the National Authority should

- check that the applicants meet the qualifying criteria described above
- check that the information supplied in the application forms is correct
- complete the appropriate section of the Endorsement of Application Form.

The National Authority should send all completed forms to:

Chief Executive Officer
Neil Dalrymple
World Bowls Ltd
PO Box 166
North Melbourne
Victoria, Australia
3051

Email: ceo@worldbowls.com

Telephone: (+61) 439350884

International Technical Official Accreditation Application Form

Reason for application

First-time application

<input type="checkbox"/>

please tick

Renewal of existing certificate

--

enter the certificate number and date

Re-sitting the assessment

--

enter the date of the previous unsuccessful assessment

TITLE: SURNAME:

GIVEN NAMES:

ADDRESS:

SUBURB: POST CODE:

COUNTRY:

BOWLS NATIONAL AUTHORITY:

HOME PHONE: BUSINESS PHONE:

MOBILE PHONE:

EMAIL ADDRESS:

DATE OF BIRTH:

DATE QUALIFIED AS AN UMPIRE:

I apply for accreditation as an International Technical Official.

In doing so, I accept that the information supplied by me on this form will be recorded on a World Bowls' database of prospective and accredited International Technical Officials. I also acknowledge that the information will not be used by, or disclosed to, anyone except for the purposes for which it has been supplied.

SIGNATURE:...

DATE:...

International Technical Official Accreditation Officiating Experience Form

I confirm that, in the past two years, I have officiated at the following International / National / National Division events as an umpire and as a marker during the quarter-final, semi-final or final stages.

(Please enter in the 'Details' column for each event either the number of hours you officiated as an umpire or the names of the stages in which you officiated as a marker.)

INTERNATIONAL EVENTS

Event	Date	Umpire / Marker?	Details
		Select:	
		Select:	
		Select:	
		Select:	
		Select:	
		Select:	

NATIONAL EVENTS

Event	Date	Umpire / Marker?	Details
		Select:	
		Select:	
		Select:	
		Select:	
		Select:	
		Select:	

NATIONAL DIVISION EVENTS (State / County / Province / Region)

Event	Date	Umpire / Marker?	Details
		Select:	
		Select:	
		Select:	
		Select:	
		Select:	
		Select:	

Also I confirm that, during the past three years, I have officiated annually in at least five events for a combined total of at least thirty hours per year and that I am able to provide my National Umpiring Body / National Authority with details of these if requested to do so.

International Technical Official Accreditation Endorsement of Application Form

National Umpiring Body

On behalf of the National Umpiring Body for _____(country), I confirm that the applicant meets the required qualification criteria and we have no reservations concerning the suitability of the applicant to apply for accreditation as an International Technical Official. I also confirm that, to the best of my knowledge, the information supplied in the application form is correct.

NAME:

POSITION:

SIGNATURE:

DATE:

National Authority

On behalf of the National Authority for _____(country), I confirm that we have no reservations concerning the suitability of the applicant to apply for accreditation as an International Technical Official.

NAME:

POSITION:

SIGNATURE:

DATE: